



REGULATION

Of the contest «Army of Culture»

I. General Provisions

1.1. The Guidelines were developed to determine the procedure for organizing and preparing the Army of Culture Competition and are to be circulated among the Defence Agencies of the States that expressed an intention to participate in the Competition.

1.2. The present Guidelines determine the procedure for the Defence Ministries of States on:

1. the preparations for the Competition;
2. the organizer of the Competition;
3. the comprehensive support to the Competition:
preparing the Competition venues (facilities);
organizing catering and accommodation, laundry and general services;
organizing activities on complex security;
organizing informational support;
organizing cultural services.
4. Organizing the Staff of the Organizing Committee of the Competition.
5. Organizing the opening and closing ceremonies of the Competition.

1.3. The present Guidelines use the following terms:

Organizer of the Competition – the Ministry of Defence of the Russian Federation that is the directing agency as for the matters of organizing and preparing for the Competition; it determines the dates of the competition, the conditions for its conduct and the comprehensive support to the Competition;

Participating countries – the States that received an invitation from the Organizer of the Competition and confirmed their participation in the Competition;

Organizing committee of the Competition – a body that is established every year on a temporary basis and that comprises the representatives of the participating countries, whose aim is to ensure good and efficient organizing and preparing for the Competition;

Delegation – a group of representatives of the defence agencies of the participating countries;

Operational team – a group of representatives of the defence agency of the Organizer of the Competition that was appointed to provide comprehensive support to national teams;

Team – a group of people consisting of service members and officials of law enforcement agencies of the participating countries that take part in organizing judging and in the competition's events;

Subjects of the Competition:

the **Organizers** provide overall direction to preparing and conducting the Competition; approve the composition of the Judging Panels of the Competition; distribute responsibilities among the judges in accordance with the present Regulations and the Procedure of the Competition;

the Participating states send teams to the Competition. When sending participating teams, the countries shall appoint team leaders that shall be responsible for ensuring attendance of the teams to the opening and closing ceremonies, the Competition stages, the award ceremony, medical check-ups, as well as for ensuring discipline among the team members at the Competition venues and in places of their accommodation; they shall control the service members of their teams starting the event.

Participants in the Competition: service members of the teams, judges, heads (representatives) of the teams, doctors and other persons determined as participants by the Regulations of the Competition.

The relations between the subjects of the Competition that arise during the Competition period shall be governed by the present Regulations.

The subjects of the Competition must know and abide by the present Regulations, show respect towards the competitors, judges and audience.

- 1.4. The Ministry of Defence of the Russian Federation holds all the rights to organize and conduct the Army of Culture Competition and to use the symbols of the Competition, the flag, anthem, emblems, signs and other marks, including those in the media. The Competition is an exclusive intellectual property of the Russian Federation. The Ministry of Defence of the Russian Federation determines the conditions of access to and any use of the information related to the Competition and can licence all or a part of their rights under the conditions set by its leadership.
- 1.5. The Competition is organized in order to strengthen friendship, solidarity and mutual understanding between the peoples and Armed Forces of the countries and Armed Forces of the States participating in the Army Games 2021, to popularize military patriotic songs and give an opportunity for developing creative potential and to propagate cultural values of the States participating in the Games.
- 1.6. The **Participating Countries** shall select their national teams to participate in the Competition and have a right to participate therein under the conditions set in the Regulations on Judging, on the organizers, on the Competition and agreed upon in negotiations at the meetings of the International Organizing Committee of the Games.
- 1.7. The Competition can be conducted both in the Russian Federation and in other States.
- 1.8. The Department of Culture of the Ministry of Defence of the Russian Federation (hereinafter the Department) shall provide overall direction to organizing and conducting the Competition, approve the composition of the organizing committee, decide the issues related to organizing, conducting and providing informational and technical support to the Competition.
- 1.9. The **Organizing Committee of the Competition** shall have a right to take decisions intended to cover the issues of conducting and preparing for the Competition what shall be binding for all the participants in the Competition.

The provisions of the Regulations of the Competition (the rules, the approved joint decisions) cannot be cancelled or changed independently by the Organizer of the Competition.

- 1.10. The Department of Culture shall be responsible for the direct preparation of the facilities and infrastructure that are necessary for the Competition (hereinafter – the facilities).

If the Competition is organized in a foreign state, it is the defence body of the hosting party that shall be responsible for preparing the facilities.

- 1.11. The Organizing Committee of the Competition shall be established for solving the issues of comprehensive support to the Competition. If the Competition is organized in a foreign state, the administration shall be appointed from the hosting party. Besides, the additional position of the “Deputy Director of the Competition” shall be established, and a representative of the Department of Culture shall be appointed to it with the powers to control the implementation of all the points of the present Regulations during the Competition period and when a protest is lodged to the Chair of the Organizing Committee as to controversies regarding the comprehensive support to the contestants and other procedural discrepancies of the Competition.

- 1.12. During the Competition, the Russian and English languages shall be official. If necessary, interpreters are provided by the party in whose territory the Competition is conducted.

- 1.13. The composition of the delegations shall be determined by the number of the team members (in conformity with the Regulations of the Competition) and members of the judging panel from the Organizer of the Competition.

- 1.14. Each team shall comprise 12 persons: 1 team leader, 1 judge of the Competition, 8 contestants (professional performers) and 2 participants in the exhibition stage of the Competition.

If the number of the arriving team members exceeds that determined by the present Regulations, all costs related to the comprehensive support to the delegation members who are above the determined number of contestants shall be borne by the arriving party.

- 1.15. The Competition shall be organized and conducted in four stages:

stage one “Vocal Skills”;
stage two “Choreographic Skills”;
stage three “Instrumental Genre”;
stage four “Exhibition Activities”.

- 1.16. The Judge of the Competition must know the Regulations of the Competition, have related expertise for taking objective and just decisions on arising controversies during the Competition.

- 1.17. The teams participating in the Competition shall be divided into two divisions. If the number of teams is odd, the bigger part shall make up the first division. The schedule of stages (rounds) shall be designed by the organizers of the Competition.

- 1.18. The Program of the Competition (hereinafter the Program) shall not contradict the provisions of the Regulations of the Competition and that of the Games. The Programme provides for: the time for arrival of teams, registration, medical check-up

(a comprehensive one if necessary, including making necessary tests provided for by the laws); cultural activities for the contestants and audience, workshops with judging commissions and certification of judges, draw, stages of the competition, opening and closing ceremonies.

- 1.19. In order to attract the max numbers of audience it is recommended that the most spectacular stages (events) of the Competition would be conducted on weekends and holidays. The events of the cultural service – on working days.
- 1.20. The approved Program of the Competition shall be provided to the delegation leaders upon their arrival at the Competition venue.
- 1.21. The preparatory activities of the Competition shall begin from the moment of the arrival of participating teams:
 - accommodation and comprehensive support to the teams' personnel;
 - unloading exhibition equipment in the House of Friendship;
 - rehearsals of the Competition programme by the participants;
 - medical check-ups of the teams' personnel;
 - team leaders (senior coaches) submitting the applications (Annex 1) and their registration;The order of performers shall be determined by a draw.
- 1.22. After the arrival of the participating teams, the medical personnel of the hosting party shall conduct a primary medical check-up in accordance with the check-up schedule, but not later than 3 days before the beginning of the Competition. The medical check-up of the team members shall include a general check-up (a medical survey, thermometry and blood pressure measurement). If alcohol, narcotics are found in the blood of a participant, the medic shall report it to the Chief Judge of the Competition who in their turn shall suspend the team from participating in the Competition until the drug specialists confirm (or disconfirm) this fact after a medical examination. If the fact of abusing alcohol or narcotics is confirmed or in case of a refusal to pass a medical examination, the Chief Judge of the Competition shall disqualify the whole team.
The preparatory activities shall conclude with the opening ceremony of the Competition.
The practical part of the Competition shall begin with the first stage.
- 1.23. Depending on the unexpected circumstances, the Organizers of the Competition shall be allowed to amend the Program, with informing the Staff of the Games and the team leaders about that not later than 12 hours in advance.

2. Organizing preparations for the Competition

- 2.1. The Competition shall be held on the dates determined by the Organizer of the Competition and in conformity with the concept developed by them.
- 2.2. The concept of the Competition shall include the dates of the competition, the list and venues of the Competition stages, the invitation for foreign teams to participate, the issues of comprehensive support, the procedure for meeting and accommodating the teams.

The States that expressed their intention to hold the Competition in their national territories shall submit the request (Annex 1) until November 1 of the year previous to that of the Games. Thus, the country hosting the Competition in its territory shall guarantee the organization of the competition under the generally accepted conditions in strict conformity with the provisions of the Regulations on judging, on the organizers of the Games and on the Competition.

The defence agencies of the states that expressed an intention to participate in the Competition shall send the requests (Annex 2) to the Ministry of Defence of the Russian Federation in accordance with the established procedure.

Not later than on December 25, the Ministry of Defence of the Russian Federation shall approve the venue of the Competition, and during the first international conference (usually held in the first half of December) it shall be made known to the representatives of the defence agencies of foreign states.

- 2.3. None of the states that have lodged the request to hold the Competition shall have any precedence. The competitions shall be distributed by the organizer of the Games and this distribution shall be determined by the aims of their popularization.
- 2.4. Considering the requests to hold the competitions, the Ministry of Defence of the Russian Federation shall be guided by the necessity to reach the main goals of the Games, including that of increasing the number of teams and participating countries.
- 2.5. Until **February 1** of the year of the Games, the **state** hosting the Competition shall send letters to the states' defence agencies with an invitation to participate in the Competition and shall inform the organizer of the Games attaching the list of the invited countries.
- 2.6. The requests for teams to participate in the Competition shall be sent to the organizer of the Games until **May 1**.
- 2.7. Racial, religious, political and any other forms of discrimination cannot be the reason for rejecting the participation of a state in the Competition.
- 2.8. In order to settle organizational issues related to the organization and preparations for the Competition the countries participating in the Competition can initiate bilateral meetings, including those by video channels, with informing about them **at least 10 days in advance**.
- 2.9. The organizer of the Competition shall provide an opportunity to conduct reconnaissance visits (inspections) of the Competition venues to the participants in the Competition. The dates and procedures for the reconnaissance visits of the Competition venues shall be agreed upon at the meetings of the International Organizing Committee of the Games. The reconnaissance visits shall aim to clarify the issues related to comprehensive support and the programme of the Competition, as well as to check how the actual materiel in the field corresponds to the conditions and requirements of the Competitions, with practical (demonstrative) activities held if necessary.

3. Organizer of the Competition

- 3.1. The Department of Culture is the **Organizer of the Competition**.
- 3.2. The organizer of the Competition shall be responsible for the quality of the organization of and preparations for the Competition in performing arts among the military service members within the framework of the Games.
- 3.3. The main tasks and responsibilities of the organizer of the Competition are:
 - to develop and approve the Regulations of the Competition and to organize strict adherence to their provisions;
 - to ensure the development of the Competition;
 - to assist the International Association of the Army Games (International Organizing Committee) in organizing and conducting events aimed at developing the Games and their advertising, in organizing and preparing for the Competition;
 - to direct conducting and preparing for the Games;
 - when the Competition is organized in the territory of its state, to organize adherence to safety requirements, comprehensive support to it and to create equal conditions for all participants in the Games;
 - when the Competition is organized in the territory of a foreign state, to provide methodical assistance to the hosting party.
- 3.4. The Regulations of the Competition shall be agreed upon with the organizers not later than 3 months before the beginning of the Competition.

The materiel of the Competition must correspond to the requirements of the relevant provisions. The deadline for preparing the materiel – not later than 30 days before the beginning of the Competition.
- 3.5. Besides, the organizer of the Competition shall have a right:
 - to submit proposals to the International Association of the Army Games (to the International Organizing Committee) related to improving the organization of preparations for and conduct of the Games and the Competition;
 - to take part in preparing the sessions, conferences, business meetings, in reconnaissance visits and inspections of the Competition venues.
- 3.6. While developing the Regulations of the Competition, it is mandatory to abide by the following requirements:
 - for each stage of the Competition, it is necessary to determine the attire and actions (violations) for which penalty points shall be awarded, as well as the number of these points;
 - it is necessary to show the procedure for determining the ranking in case of the equality of results (scores).

4. Organizing the comprehensive support

4.1. The hosting party shall bear all the costs related to the comprehensive support to the competition, including those on accommodating members of the delegations whose teams take part in the Competition, their catering, and providing urgent medical assistance to them in case of diseases, accidents, intoxications and other cases that require urgent medical interference.

The organizer of the Competition shall ensure the work of the judging commission, including arranging a room for its meetings that should have technical equipment that allows watching controversial episodes of the Competition. Besides, the meeting room should be equipped with a fax and assets with an access to the Internet,

4.2. The **meeting of the teams** and delegations shall be organized by the hosting Party. The required number of vehicles and interpreters shall be communicated in advance (at least 15 days before).

The teams shall arrive at the Competition venue no earlier than 5 days before the beginning of the Competition (or as agreed by the parties).

4.3. The teams' personnel shall be **accommodated** in the barracks equipped in accordance with the requirements of the relevant documents. If a team desires and if it is agreed upon with the hosting party, the accommodation may be equipped with additional rooms taking into account the ethnic and confessional background of the service members.

The officials of the delegation and senior officers shall be accommodated at hotels.

4.4. **Catering** shall provide for at least three meals a day and take into account ethnic background of the participants in the Competition.

30 days before the beginning of the Competition, the representatives of the participating countries should send the estimated number of the personnel (divided into the categories mentioned in the Regulations of the Competition: the team, delegation, operational team, service personnel etc.) to the organizer of the Competition as well as the period of their stay for their timely inclusion in the administrative plans.

If the number of the arrived personnel exceeds that provided for by the Regulations of the Competition, their accommodation and catering shall be organized on a payment basis.

In order to ensure food diversity it is recommended that the catering plan would provide for at least two-three cold starters, two first and two second courses, at least two side dishes to choose from.

4.5. Other issues related to ethnic background can be considered by the representatives of the defence agencies of the participating countries in advance during international conferences, bilateral meetings and sessions of the International Organizing Committee of the Games.

4.6. **Medical support** to participants and spectators shall be organized in the competition venues, on the stands, at the places of accommodation of the teams, and during their transportation.

4.6.1. Medical assistance to participants and spectators of the Competition shall be provided in accordance with the laws of the country in whose territory the Competition is held.

4.6.2. If treaties set another procedure for providing medical assistance to foreign participants, it is the provisions of the treaty that apply.

- 4.6.3. A team may include medical specialists with the necessary medical equipment and medicaments.
- 4.6.4. Urgent medical assistance shall be provided in the venues of the competition stages, on the stands, at the places of accommodation of the teams, and during their transportation.
- 4.7. **If the participants in the Competition are accommodated under the conditions of the new coronavirus infection**, the foreign delegations (hereinafter the delegations) shall pass a 14-day quarantine before the departure and, upon arrival, shall provide laboratory certificates of a negative PCR test for the novel coronavirus infection that was taken not later than 3 days before the transportation of the personnel.
- 4.7.1. The arriving delegations shall stay at the places of temporary accommodation until they receive negative results of laboratory tests – as a rule up to 3 days.
- 4.7.2. The persons who test positive shall be hospitalized in the assigned military medical organizations for further diagnostics and treatment. Other delegation members who have been in contact with the ill person shall be isolated for 14 days, with another PCR-test taken on the 8-10th day.
- 4.7.3. If the laboratory test proves negative, the delegation leaves for the competition venue.
- 4.7.4. At all the stages of a competition, medical personnel shall be attached to a delegation for medical check-ups and thermometry. If a participant manifests a disease, the participants in the Competition shall be isolated in military medical organizations.
- 4.7.5. Sessions, conferences, working meetings shall be held with the use of personal protective equipment (disposable masks, gloves) and with social distancing of at least 1,5 meters between participants of one delegation and 3 meters between delegations being respected.
- 4.7.6. The places of accommodation and meeting of the participants in the Competition shall be regularly wet cleaned, aired and disinfected.
- 4.7.7. Only personnel wearing individual protective equipment (disposable masks, gloves) and whose laboratory PCR test for the new coronavirus infection has proved negative (the first test is taken 3 days before the beginning of servicing the participants, further tests – at least once a week) shall be allowed to organize catering.
- 4.7.8. At the end of the Competition nasopharyngeal swabs shall be taken from the delegation members for PCR tests for the new coronavirus infection.
- 4.7.9. If a participant tests positive, they shall be hospitalized in the assigned military medical organizations for further diagnostics and treatment. Other delegation members who have been in contact with the ill person shall be isolated for 14 days, with another PCR-test taken on the 8-10th day.
- 4.7.10. If the test results are negative, the delegation members shall receive a written statement (the result of the PCR test) and proceed with their departure for their national territories.
- 4.7.11. The transportation is organized with the use of specially assigned vehicles for each delegation and with the use of personal protective equipment (disposable masks, gloves) while respecting maximum special and time distancing (passengers in a vehicle shall be seated with at least one free place between them).
- 4.7.12. 9. The vehicles used for transporting must be disinfected before the team members get on them and after they get off.
The driver must wear protective equipment and have a medical certificate on a negative

PCR-based test for COVID-19 pathogens taken not later than 3 days before the transportation.

4.8. **Complex security** shall be organized during the Competition and during its preparation with the account taken of the actual epidemiological situation.

4.8.1. In order to organize complex security, the hosting party must:

organize the implementation of preventive measures on reinforcing the protection of the organizers, participants in and guests of the Competition at the facilities during the Competition stages and in the places of accommodation of the participants in order to prevent terrorist attacks and illegal actions;
ensure respect of public order and security of traffic in the regions where the Competition is held and in the adjacent areas, as well as organize twenty-four-hour patrolling of the territories and facilities of the Competition;
monitor fire situation and natural and technological disaster risks in the areas where Competition stages are held;
check the facilities, routes of official delegations and spectators for explosive devices;
ensure security perimeter of the shooting exercises;
conduct nuclear, chemical and biological control of the Competition venues and in the accommodation places of the participants.

4.8.2. The list of assigned personnel shall ensure full implementation of the measures on counter-terrorism, technological and natural disaster management and ensure a comfortable stay of spectators and participants in the Competition,

It is recommended to coordinate with local executive authorities in the Competition venues.

4.9. **Departure of teams and delegations** to the places of their permanent stay shall be organized after the closing ceremony of the Competition within two weeks.

Exceptions can be made for persons participating in the opening and closing ceremonies.

4.10. Upon the decision of the hosting party, the work of **volunteers** shall be organized.

4.11. The hosting party must ensure equal condition of stay and participation in the competitions for all national teams (participating countries).

5. Organizing the Staff of the Organizing Committee of the Competition

- 5.1. The Staff of the Competition shall be deployed for direct preparations of the Games and for their conduct.
The Staff of the Games shall execute its work on the central ground of the Games, and the Staff of the Competition – simultaneously in the Competition venue, as a rule – **25 days** before the beginning of the competitions. The Staff shall be operational twenty-four hours a day.
- 5.2. The Organizational Committee (administration) of the Competition shall direct the preparation and conduct of the Competition. Its composition, tasks, and procedures shall be determined by the Regulations of the Competition.
- 5.3. The hosting party must ensure permanent video communications and exchange of information on the results of the Competition with the Staff of the Games.

6. Opening and closing ceremonies of the Competition

- 6.1. The opening and closing Ceremonies of the Competition must be held in strict conformity with the Regulations according to the protocol of the International organizing committee of the Games (the international army games association).
- 6.2. The content and details of scenarios, schedules, and programs of the ceremonies must be sent to the Staff of the Games not later than 7 days before the event.
- 6.3. The competition shall be declared open since the moment that the flag of the Competition is raised.
- 6.4. The award and medal (cup, prize) ceremonies must be held in strict conformity with the Regulations according to the protocol of the International organizing committee of the Games (the international army games association).

The winning team of the Competition shall be awarded with a challenge cup. The winning team of the previous year shall return the cup to the organizer of the Competition before the Second Planning Conference on preparing and conducting the Games of the current year. The winning and top teams of the Competition may be awarded with prizes or souvenirs on the day of the closing ceremony of the Competition.
- 6.5. The organizer of the Competition shall be responsible for producing the cup, certificates and medals for the award ceremony.

The cup shall be a challenge prize and must be timely (at the second planning conference) returned to the organizer of the Competition. The certificate to the cup and medals shall be permanently kept with the winners.
- 6.6. The general procedures for opening and closing ceremonies of the Competition.
 - 6.6.1. Equipping the facilities.

The facilities of the Competition must be equipped in accordance with the brand style determined by the organizer of the Games.

The facility where the opening and closing ceremonies are held, shall have the State flags of the participating countries, the flag of the Games, the flag of the Armed Forces, a podium for awarding the winners and three flag-poles for raising their national flags.
 - 6.6.2. The flag rising and pennant exchange ritual at the opening and closing ceremonies of the Competition.

The flag of the Competition shall be introduced in a solemn atmosphere and raised with the anthem of the Games (Competition).

After the flag of the Competition is raised, the team leaders shall exchange pennants. During the closing ceremony of the Competition, the flag shall be lowered with the anthem of the Games (Competition) and then taken out of the stage.

7. Informational support

7.1. The organizer of the Competition must take all the possible measures to ensure the broadest possible media coverage if the Competition.

The work of the media shall be agreed upon during the conferences and bilateral meetings.

7.2. The party hosting the Competition in its territory shall organize the work of the press-centre during the Competition period.

7.3. The accreditation of the media representatives to the Games shall start 30 days in advance and finish not later than 5 days before the beginning of the Games.

7.4. The organizers (co-organizers) of the broadcast of the Competition should transmit it in accordance with the provisions of the Guidelines on the use of the brand style of the International Army Games, which shall be developed annually by the organizer of the Games.

7.5. The organizer of the Competition shall provide assistance in ensuring the possibility of broadcasting the Competition with special video recording and other equipment at the ranges and other facilities used for the Competition.

7.6. The organizer of the Competition shall develop the unified informational schedule for demonstrating the Competition results on the basis of the Guidelines on the use of the brand style of the International Army Games.

8. Organizing the House of Friendship

8.1. The organizer of the Competition shall deploy the House of Friendship at the Competition venue. This House of Friendship is intended to reflect the history of friendly relations of states with foreign partners, to propagate the ideas of interethnic cooperation, peace, and unity.

8.2. While organizing the House of Friendship it is necessary:

to create material and technical conditions for accommodating exhibitions of the participating countries and to determine the requirements for the exhibitions;

to use various exhibits: artworks, books, documents, photos, audio and video records, applied objects, folk arts that do not constitute historic or cultural values;

to provide for description and lights for the exhibits: the captions must be in English and in the language of the participating country, they must contain the main information on the exhibit, on the time and place of its origins;

to include master classes and days of national culture of the participating counties in the program of the House of Friendship.

To the Minister of Defense
of Russian Federation
Army General S.Shoygu

Request
for the contest arrangement (contests) on the territory of

_____ *(the name of the state)*

We are asking for a right to hold contests _____
(the name of the contest)

in 20__.

The Ministry of Defense of _____
(name of the state)

confirms its readiness to provide:

contest (contests) arrangement in accordance with the Regulations on contest (contests),
refereeing, preparation and arrangement of International Army Games;

forehanded preparation of the training facilities (in accordance with the Regulations on
contest (contests), accommodation and food supply for the contest participants;

integrated safety of contest's participants;

charges at the expense of the host state.

Minister of Defense _____

20__, _____
(the name of the state)

To the Minister of Defense
of Russian Federation
Army General S.Shoygu

International Army Games attendance request

We would like to request for attendance on the next contests of International Army Games – 20__:

(contests and host country)

The Ministry of Defence of _____

(name of the state)

confirms its readiness to provide Armed Forces in order to participate in Games in accordance with Regulations on contest (contests), on refereeing and on preparation and arrangement of International Army Games.

Furthermore, we would like to inform you that it is not possible for national teams to compete in the following states _____

(the list of states)

Minister of Defense _____

20____, _____

(name of the state)