

REGULATIONS
of judging's proceedings
of the International Army Contest
“Field Kitchen”

I. General provisions

1. International Army Contest “Field Kitchen” (hereinafter referred to as the Contest) shall be carried out as part of the International Army Games (hereinafter referred to as the Games).

2. General management of the Contest in terms of preparation and conduct, shall be carried out by the Catering Department of the Russian Defense Ministry.

In coordination with the Contest organizer, the Contest can be carried out by the **co-organizers of the Contest (in territories of the foreign States)**.

3. This document was drafted basing on the requirements of the Regulations on conduct of International Army Contest of catering personnel “Field Kitchen”. In order to organize an objective judging in the course of the Contest, it establishes its structure and determines the order of relations among the judges, their rights, duties and other issues relating to the judging of the Contest.

4. The official languages of the Contest are Russian and English.

5. The judging is carried out by the Judges’ Panel, in accordance with the valid rules and regulations of the Contest (the Games), as well as the Judges’ Panel operating procedures in accordance with the program of the Contest.

6. Principles of judging:

impartiality;

publicity;

democracy;

unified approaches to the results assessment;

collegiality;

objectivity;

justice

tolerance;

openness.

II. Organization of judging

7. For an objective evaluation of the actions (results) of the Contest participants, a two-level judging system is implemented, including the Judges’ Panel of the Games and the Judges’ Panel of the Contest, which are formed before the start of the competition from representatives of the participating countries of the Contest (the Games).

The Judges’ Panel of the Contest is responsible for the conduct of the Contest in accordance with the Regulations on conduct of the Contest, determining and summarizing the results of the Contest.

8. The Judges' Panel of the Contest includes judges by the number of States participating in the Contest (as agreed), one from each participating State (Team Leaders), appointed from among officials experienced in cooking along with interpreters (as agreed).

Before the start of working of The Judges' Panel a lesson on knowledge of the provisions on the conduct of the Contest is held with the subsequent drawing up of a certificate of admission to judging. Representatives appointed to The Judges' Panel, who do not know the requirements of the provisions, are not allowed to judge.

9. To ensure the operation of the Judges' Panel of the Contest, a secretariat is appointed, consisting of the Secretary of the Contest, two Support Clerks and interpreters (into Russian, English and other languages if necessary). In addition, field referees are appointed to ensure the work of the Judges' Panel of the Contest.

The Secretariat and Field Referees (at each cooking site) of the Contest are appointed from among the best trained servicemen from the host country of the organizer (co-organizer) of the Contest.

10. The Judges' Panel of the Games is headed by the Chief Judge of the Games, The Judges' Panel of the Contest, the Chief Judge of the Contest. No other Judges Panels are created.

Organizers of contests cannot influence the decision of the Judges' Panel and don't take part in its operation.

11. The Chief Judge of the Contest is assigned by open vote (by majority of votes), as a rule, from the host country of the organizer (co-organizer) of the Contest.

12. Tasks of the Judges' Panel:

12.1. Ensuring the planned course of the competition in accordance with the approved program and the regulations of the Contest.

12.2 Creation of objectively equal conditions ensuring the fair conduct of the Contest by the Contest participants, as well as observance of required ethical and moral norms.

12.3. Compliance with the terms of the Contest program and the procedure for determining individual (team) results.

12.4 Unconditional adherence to the rules of the Contest (the Games) and to the security requirements established by the Regulations on the Contest (the Games).

12.5 Ensuring objectivity in determining winners.

12.6 Determination of:

the winners of the stages of the contest and the Contest as a whole on the basis of the results obtained, approved by the Chief Judge of the Contest, or in the event of disputes after an open vote (by a majority vote).

the national team - the winner of the Contest on the basis of the rating, in the overall standings, after all the stages of the Contest.

12.7 Review of the protests (appeals) on the issues of procedures and rules of the Contest or the results of its participants.

13. The Judges' Panel has the right to demand from the organizers of the

Contest the creation of objective and equal conditions in competitions for all participating teams. The decision of the Judges' Panel is mandatory for the organizers responsible for conduct of the Contest.

14. This Regulation is to be examined by representatives of the countries participating in the Contest and their consent to unconditional governance by the rules common for all the participants of the Contest is to be confirmed, the results are drawn up in a protocol.

15. Amendments to this Regulation may be made by the decision of the Judges' Panel of the Contest after an open vote with a majority of votes.

16. The work of the Judges' Panel commences with the determination of the quorum (at least 70% of the judges) and the adoption of the agenda. A member of the Panel can make an oral (written) remark or proposal on a specific issue to be introduced into the agenda. A member of the Judges' Panel who proposed the inclusion of specific issues on the agenda should be given the opportunity to justify his position. Decisions on the inclusion of proposals introduced to the agenda and the procedures for the Panel operations are adopted by open voting on each proposal by a simple majority of the members of the Judges' Panel participating in the voting.

17. The head of the delegation (the Team Leader) may submit proposals for the replacement of their judge from the Judges' Panel in case of inability to fulfill his duties. Replacement of the judge is executed no more than once during the Contest.

18. After the review (clarification) of applications (Appendix No. 1) for the participation of the team in competitions, a protocol of admission to the Contest is drawn up, signed by the members of the Judges' Panel and approved by the Chief Judge of the Contest.

19. The Judges' Panel has the right to demand from the heads of delegations (Team Leaders) the submission of the necessary documents to process the admission of teams to participate in the Competition.

20. The head of the delegation (Team Leaders) has the right to apply to the Judges' Panel of the Contest on controversial issues. In case of an unsatisfactory decision, the applicant can apply with corresponding application to the Judges' Panel of the Games.

21. The Judges' Panel of the Contest at its meetings reviews, when addressed by heads of delegations (Team Leader), controversial issues on the organization and progress of the competitions, and also maintains records of the interim results, basing on which the rating of the national teams in the Contest is drawn up.

22. The results of the contests are formalized by the protocol, signed by the Judges' Panel and approved by the Chief Judge of the Contest (Appendix No. 2).

23. In case of disagreements in the resolution of issues, the final decision shall be made by voting of the Judges' Panel of the Games, the decision of the Judges' Panel of the Games shall not be the subject for discussion or appellation.

III. The procedure for determining the winners and prizewinners of the Contest

24. Winners of the Contest shall be determined by the decision of the Judges' Panel of the Contest by the total number of points scored during the Contest.

25. The quality of the cooked food shall be determined by organoleptic method: inspection of external appearance, determination of consistency, colour, taste and flavor, as well as aesthetic appearance of a ready meal. This method gives the opportunity to evaluate accuracy of primary processing and thermal treatment of products and taste properties of the meal.

25.1 When assessing the organoleptic characteristics of cooked meals, the external look of the meal and its aesthetic appearance are also taken into account.

26. Points are added by representatives of the Judges' Panel of the Contest on a 10-point scale (separately for each meal) after quality evaluation of the cooked meal.

Notice:

When Judges' Panel of the Contest assesses the quality of cooked meals, bread and bakery products (hereinafter - meals), in the time of serving ready meals for tasting, the name of the team, who cooked the meal is not allowed to be announced, only the number of the participating country, as determined by the daily draw, is announced (the presence of representatives of the Judges' Panel at the draw is not allowed).

Counting and summing up of points does not take into account one highest and one lowest point.

27. During the Contest, penalty points shall be given for each detected by the Judges' Panel fact of:

infraction of safety requirements (shooting without appropriate equipment)-10 points (will be deducted);

pointing arms on people and the rear part of the shooting area-10 points (will be deducted);

danger to life and health of the participants of the Contest-10 points (will be deducted);

carrying out exercises without command of shooting master-10 points (will be deducted);

using of auxiliary devices (optical sight, collimator, supports for arms, devices for adjustment of fire, etc.)-10 points (will be deducted);

using of extra ammunition unspecified by the regulations of the Contest-10 points (will be deducted);

presence of persons not belonging to a team on the firing line-10 points (will be deducted);

using of radio and telephone communication means on the firing line-10 points (will be deducted);

using, while cooking meals and baking bread (bakery products), food, including spices, not provided for by this regulations and its annexes - 15 points (deducted);

cooking or aesthetically designing meals after the preset time has expired - 10 points (will be deducted);

violation of cooking technology, recipes, rules for primary processing and cutting forms - 4 points (will be deducted);

violation of sanitary requirements while cooking and food processing (Sanitary regulations SanPiN 2.3.6.1079-01) - 10 points (will be deducted).

28. In case of a major infraction of safety requirements on any Stage of the Contest that could have caused or has caused danger to life and health (burn, scald, cut wounds etc.) of a participant, the team that has committed such infraction shall be excluded from the Contest.

For violation of safety requirements, which resulted in damage to the facilities - 15 points (will be deducted).

29. During the assessment of **cooked meals**, points can be reduced for the following defaults:

External appearance:

Cold dishes – the form of slicing vegetables does not meet the conditions provided in the annexes to the regulation of the Contest – 5 points;

First course – products do not keep their size and shape - 5 points;

Second course – meat portions are not of the same thickness and are not cut against the grain, meat is raw (burned) – 5 points;

- fish is not roasted well (raw), burned, falls into pieces – 5 points;

- crumbly cereal is not boiled well, the grains do not keep their shape or overboiled, the dish is burned – 2 points;

- one of the components of the second course was not cooked (garnish, meat or fish) - 10 points.

Third course – colour, taste and flavor do not match to the cooked meal, fruits are over boiled, the compote is turbid, not cool while being served – 5 points.

Colour:

- doesn't match to the cooked meal (for each meal) – 2 points;

Taste and flavor:

- doesn't match to the cooked meal (for each meal) – 2 points;

During the assessment, the excess or lack of salt and spices can be identified.

Consistency:

- the product is under- or overboiled – 5 points.

30. During the assessment of **bread**, points can be reduced for the following defaults:

- violation of bakery technology – 2 points;

- weight of bread does not match standards – 2 points;

- bread loaves have different weight (plus or minus 30 g.) – 2 points.

- less than 12 loaves have been baked – 2 points;

External appearance:

- irregular shape of bread – 2 points;

- mushroom-shaped, pale crust, burned crust, tears – 2 points.

Crumb condition:

- irregular porosity, voids, doughiness, undermixing, lumps of salt – 2 points.

Taste:

- oversalted or undersalted – 2 points.

Flavor:

- bread has a smell of yeast – 5 points.

31. During the assessment of **bakery products**, points can be reduced for the following defaults:

- less than 10 items of bakery products have been baked – 5 points.

External appearance:

- burned crust – 2 points.

Crumb condition:

- doughiness, undermixing, lumps of salt – 2 points.

Taste:

- oversalted or undersalted – 2 points.

Flavor:

- the product has a smell of yeast – 5 points.

32. Penalty points (15 points) shall be deducted from a team for unbalanced judging (prejudicial over- or underrating of points during the assessment of cooked meals, bread and bakery products) by the Judge appointed from the participating team.

33. The final place in the ranking table of the Contest for each team of the Contest is determined by the number of total points scored for each stage of the Contest.

The number of points scored by the participants of the Contest is the primary criteria defining their places.

In case of equal amount of points for two or more teams, the teams that have scored more points in practical cooking, following the given menu, will prevail.

In case of equal amount of points for two or more teams for practical cooking, following the given menu, a team that has scored more points for baking bread will prevail.

On the eve of the closing ceremony of the Contest, the final meeting of the Judges' Panel of the Contest is held together with the representatives of the teams, which sums up the results of the Contest. Summing up includes: approval of the rating based on the final protocols of the Contest; assessment of the quality of work of the Judges' Panel, representatives of teams, service personnel and other persons responsible for the preparation and conduct of the Contest (positive aspects and shortcomings are noted); readiness and organization of the teams, their behavior (if necessary) during the Contest are assessed.

After the end of the Contest before the final meeting, the Chief Judge of the Contest together with the Secretary of the Contest compiles the report that includes the following sections: general information (name of the Contest, terms, location and conditions of its conduct); information about the participants of the Contest (names of participating teams and number of members, age, etc.); technical results of the Contest; protests and decisions on them; discipline of participants (violations

of military discipline, the order of competitions, legislation of the host country); the condition of the facilities and the quality of comprehensive support; compliance with safety requirements; assessment of the work of the Contest Judges, team representatives; a general conclusion indicating the shortcomings in the organization and conduct of the Contest and proposals for the implementation of measures aimed at improving the conditions in preparation for the following contests. Final results protocols are drafted and signed.

IV. Appealing procedure

34. An appeal (Appendix No. 3) against the results, recorded by the end of the Contest stages, as well as the actions of the Judges' Panel of the Contest should be submitted by the Team Leader in writing in Russian and English languages during the day of the Contest stage until the relevant results are approved.

35. The appeal is addressed in writing to the Chief Judge of the Contest and submitted to the Secretary of the Contest of the Contest.

36. The appeal in an arbitrary form indicates the content of the controversial issue, the time and place of the questioned results of the competitions, actions (decisions) with the attachment of photo and video materials recording the questioned results of the competitions, actions (decisions) requiring consideration by the Judges' Panel of the Contest.

37. When taking the decision on an appeal, the Judges' Panel must hear the explanations of the person who filed the protest and the person against whom the protest is lodged. If interested parties are not physically present, the decision can be rendered in absentia.

38. Resolutions on appeals are taken by open vote by a majority vote of the members of the Judges' Panel of the Contest present at the meeting.

39. If number of votes is the same, then the side where the Chief Judge of the Contest voted for has the priority.

40. A decision made by the Judges' Panel of the Contest, which doesn't satisfy the applicant, may be disputed in a similar manner with the Judges' Panel of the Games.

41. On the issues related to the organization of the Contest, an oral or written statement may be made to the representative of the organizer of the contest.

42. The statement is made orally by the Team Leader during the Competition, but no later than 1 hour after the event that caused the dissatisfaction.

43. If an oral statement cannot be resolved on the spot and requires further examination, the Team Leader must state his request in a justified written appeal.

44. The Judges' Panel reviews the appeals that affect the determination of results for the day or stage of the Contest within 24 hours from the moment of filing the appeal and not later than the protocol for the day (stage) of the Contest is signed.

45. The decision of the Judges' Panel is considered to be taken, if there is a quorum and at least 70% of the members of the panel participate in the work, it must be formalized by the protocol and communicated to the applicant.

46. Judges have right to announce only the collegial decision of the Judges' Panel, formalized by the protocol. After the decision is taken, the Chief Judge (Judges) cannot express their point of view on the controversial issues.

47. The decision taken is final and binding for all participants of the contest.

48. The meeting of the Judges' Panel of the Contest shall be formalized by the protocol, which is approved by the Chief Judge of the Contest and forwarded to the Teams participating in the Contest.

V. Official duties

49. The Chief Judge of the Contest is an official who has the authority to exercise judging of the Contest.

His duties are fulfilled in accordance with these Regulations.

The Chief Judge of the Contest controls the work of the Judges' Panel, makes decisions on the issues related to conduct of the Contest to ensure the principle of fairness and its correct conduct, and also supervises review of the appeals and results of the Contest.

The execution of the orders of the Chief Judge of the Contest is mandatory for all members of the Judges' Panel.

The Chief Judge of the Contest is responsible for the organization of the judging and the quality of the work of the Judges' Panel of the Contest.

49.1. The Chief Judge of the Contest is obliged:

to know the Regulations on conduct of the Contest;

on the eve of the Contest commencement, the Chief Judge will convene a meeting of Judges, where he shall introduce them to the situation, clarify the unified interpretation of the individual paragraphs of this regulations;

to create objective and equal conditions for all Team members participating in the Contest;

to lead the Judges' Panel of the Contest, supervise its work;

to control smooth course of the Contest, as well as fulfillment of conditions and the program of the Contest by the members of the Contest Teams;

before the start of the Contest:

to check the condition of the training facilities, special equipment and its readiness for competitions, readiness of field referees;

to conduct training session with all participants of the Contest on safety requirements;

to conduct a review of the readiness of the contest participants, in course of which to check matching of the personal IDs of the Contest participants to the nominal lists submitted by the Team Leaders in Contest Applications, their knowledge of the Regulations of the Contest;

to draw a toss-up;

during the Contest:

to organize and supervise the work of the members of Judges' Panel; strictly follow the Regulations on the conduct of the Contest and demand strict adherence to it by all members of the Judges' Panel and the Contest participants;

to receive oral and written appeals about the revealed violations submitted by the members of the Judges' Panel and Team Leaders, personally and in a timely manner conduct its review and forward it to an open vote by the Judges' Panel;

to bring promptly to the Team Leaders the decisions taken on each appeal (controversial issue);

to review and approve the protocols of the daily results of the Contest stages and the Contest as a whole;

to consider issues of admission of the Teams personnel to the competitions upon written application by the Team Leaders;

to prevent outsiders from entering the workspace of the Judges' Panel and to prevent "pressure" on the members of the Judges' Panel from the Team Leaders (higher officials) in the interest of making any decision;

personally report to the Chief Judge of the Games on the results of the stage of the Competition with the submission of a written report (protocol) and the application of photo (video) materials.

The Chief Judge of the Contest interacts with the Chief Judge of the Games and heads the entire Judges' Panel of Contest. His behavior must be decisive, courageous, convincing; decisions are to be clear and understandable to the Contest participants, coaches and spectators.

49.2. The Chief Judge of the Competition has the right to:

To suspend the competition (test) if there are preconditions for violation of safety requirements, occurrence of force majeure circumstances that could affect the final results of the Contest (for both the particular team and all teams of the Contest), until normal conditions for its further conduct will be created. After eliminating the reasons for the suspension of the Competition, upon the order by the Chief Judge of the Contest, the Contest is renewed.

To make proposals on the amendment (clarification) of the individual terms of the Regulations for consideration by the Judges' Panel. The decision is considered adopted if the majority of the judges' votes are cast for it. If the votes are equal, the Chief Judge of the Contest shall make the final decision. The adopted amendments are formalized by the Secretary of the Judges' Panel with protocol which is signed by members of the Judges' Panel, and confirmed by the Chief Judge of the Contest and are informed to Contest participants.

The Chief Judge of the Competition, in coordination with the organizer of the Contest, has the right to recruit other employees to perform the tasks assigned to him.

50. Judge of the Contest.

The Judge of the Contest is appointed from each participating country. A person with professional training in the field of the Contest (competent in cooking) is appointed to the position of Judge.

He reports to the Chief Judge of the Contest and is responsible for the objectivity of the judging and the correctness of the calculation of the results of the Contest.

50.1. He is obliged:

to study the Regulations on the Contest;

to monitor the correctness and objectivity of the Contest and the proper performance by judges and field referees of their duties, and calculation of the results of the Contest by them;

to exercise judging in a qualified and impartial manner, excluding mistakes that may lead to a distortion of the results of the Contest, objectively and in a timely manner resolve issues arising during the contest;

to participate in the meetings of the Judges' Panel of Contest under the supervision of the Chief Judge of the Contest;

to review the results and appeals and collectively take decisions on it or put it to the general vote by the Judges' Panel of Contest;

sign all the statements and protocols on the results of the stages of the contest.

The members of the Judges' Panel of Contest shall assess the meals, bread and bakery products prepared by the contest participants with relevant points in the evaluation list.

50.2. The judge is prohibited from entering into a dispute with the Contest participants and allowing challenging of the decisions taken.

Unruly participants of the competition, showing with words or gestures discontent with the decisions of the Judges, shall be immediately punished in accordance with the rules.

The members of the Judges' Panel of Contest are prohibited from being present on the cooking sites and assisting the participants of the competition.

51. Contest Secretariat.

51.1. The Secretariat is a body appointed to carry out clerical work of an organizational and executive nature, keeping records, preparing resolutions, etc.

51.2. Secretary of the Contest.

The Secretary of the Contest is responsible for recording the results, maintaining the protocols and documentation of the Contest.

51.2.1. He is obliged to:

maintain protocols of meetings of the Judges' Panel; draw up the order of speech by the participants of the Judges' Panel; formalize orders and decisions of the Chief Judge of the Contest; accept applications, register and forward it to the Chief Judge of the Contest;

maintain all the judging documentation of the Contest;

manage the work of the secretariat;

with the permission of the Chief Judge of the Contest forward information to the media; draft the accounting documentation of the Contest.

51.2.2. He is responsible for:

coordinated work of all officials of the Secretariat of the Judges' Panel of Contest;

maintaining permanent communication with the Games Secretariat;

timely drafting judging protocols and their timely submission for signature to the judges from the Contest States and approval it by the Chief Judge of the Contest.

51.3. The Support Clerk reports to the Secretary of the Contest and is responsible for the accurate and timely forwarding of all the decisions of the Chief Judge of the Contest.

He is obliged to:

timely execute received orders and instructions; collect and process relevant information; be able to work on PC, timely provide relevant data.

52. The Translator reports to the Secretary of the Contest and is responsible for the accurate and timely translation of all decisions of the Chief Judge of the Contest.

He is obliged to:

know the Regulations on the Contest and this Regulation;
have a command of conversational and technical English (Russian) language (and others if necessary);

be present nearby the Chief Judge of the Contest;
timely and accurately bring to the Heads of the Delegations (Team Leaders) of foreign countries through interpreters all decisions of the Judges' Panel of Contest.

53. The Field Referee performs the most important functions during the immediate judging of the participants' actions. His duty is to closely monitor the participants of the Competition and evaluate their actions, as well as to prevent violations of competition rules.

53.1. He is obliged to:

know his rights and duties, established by the Chief Judge of the Contest;
know the rules of competitions;

to know the conditions for the conduct of the stages of the Contest, the order of actions of the Contest participants in accordance with the Regulations on the Contest;

during the stages of the Contest be present in the most convenient and safe place where it is possible to objectively evaluate actions of the Contest participants;

correctly, accurately and without delay assess various violations;

forward results to the Judges;

monitor the compliance by the Contest participants with the safety requirements, the fulfillment of the conditions and stages of the Competition, the only use of food provided for meals preparation, food preparation technology, recipe, as well as the order of food primary processing and hygienic requirements for food preparation and processing, and also recording violations and charging penalty points.

Field Arbitrator should not influence the progress of the competition, what can facilitate or complicate the actions of the Contest participants.

VI. Positive and negative reinforcement

54. Positive reinforcement

For active and impeccable performance of judicial duties, the following types of positive reinforcements for judges are established:

awarding with certificates and diplomas as well as memorable gifts

established by the organizers of the Competition;

presentation in due course to departmental awards and incentives, including material incentives.

55. Negative reinforcement

For non-compliance with the rules of the Contest or unsportsmanlike conduct any Contestant may be punished by the Chief Judge of the Contest.

The punishment is deducted 25 points.

55.1. *Unsportsmanlike behavior:*

neglect of the judge's instructions.

56. In order to avoid controversial situations on cooking and tasting sites, the organizers (co-organizers) of the Contest, if possible, install video cameras.

57. The responsibility of the Contest participants regarding the infliction of harm to the participants of the Contest or damage to the facilities of the Contest, as well as its reimbursement, is defined by agreement with the Contest participants.